



---

**BIDS AND AWARDS COMMITTEE**  
Resolution No. 006-2024, Series of 2024

---

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF  
PUBLICATION OF REPEAL OF NPC CIRCULAR 16-01 (APP Item No. 2023-0077)**

---

**WHEREAS**, the National Privacy Commission (NPC) is an independent regulatory body responsible for the enforcement and implementation of Republic Act No. 10173, known as the Data Privacy Act of 2012. It is also tasked with monitoring and ensuring the Philippines' compliance with international data protection standards;

**WHEREAS**, the NPC-Data Security and Technology Standards Division (DSTSD) is responsible for developing and issuing guidelines on physical and technical security measures for data protection using the most appropriate standards recognized by the information and communications technology industry;

**WHEREAS**, the NPC Circular 16-01, published in 2016, provides guidelines for securing personal data within government entities. Its purpose is to aid government agencies that handle personal data in ensuring its security;

**WHEREAS**, the Repeal of NPC Circular 16-01 was created with the everchanging advancement of technologies that handle personal data and with the necessity to assist the private sector engaged in the processing of personal data;

**WHEREAS**, Section 53.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Alternative Mode (**Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services**) as a method of procuring goods and services, and can be contracted to a particular supplier if the requirement is for media, documentation, advertisement, or announcement through television, radio, newspaper, internet, and other communications media;

**WHEREAS**, this procurement has a Certification of Availability of Funds (CAF) with APP Item No. 2023-0077 with an Approved Budget for Contract of Php120,000.00;

**WHEREAS**, a Request for Quotation was posted in the PhilGEPs and NPC website, as well as the NPC bulletin board on 14 February 2024;

**WHEREAS**, a Request for Quotation was posted in PhilGEPs, and NPC website and bulletin board, and was likewise sent to three suppliers namely Philippine Daily Inquirer, Inc., Concept and Information Group, Inc., The Manila Times Publishing Corp., Malaya Business Insight, Philstar, Daily Tribune, & Business Mirror, Business World;

**WHEREAS**, on February 20, 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) evaluated the submitted quotations and found that Concept and


Information Group, Inc. had the lowest calculated and responsive quotation, with a bid price of Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00).

**WHEREAS**, on 20 February 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotations and determined that Concept and Information Group, Inc. has the lowest calculated and responsive quotation with a bid price amounting to Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00)

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of PUBLICATION OF REPEAL OF NPC CIRCULAR 16-01 to CONCEPT AND INFORMATION GROUP, INC., in the total amount of Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00), subject to the presentation of their original documentary requirements upon signing the Notice of Award (NOA).

**RESOLVED** this 20 February 2024 via a combination of on-site and videoconference meetings.

**ATTEST:**

  
Digitally signed by  
Ragsag Jonathan  
Rudolph Yandan  
**MR. JONATHAN RUDOLPH Y RAGSAG**  
Information Technology Officer II  
Provisional BAC Member/End-User


  
Digitally signed by  
Fabricante Marlon  
Ruben Natividad  
**MARLON RUBEN N. FABRICANTE**  
Chief, ASD  
BAC Member

  
Digitally signed  
by Cabatu  
Rodolfo Serios Jr  
**ATTY. RODOLFO S CABATU JR.**  
Chief, EnD  
BAC Member

(On Official Business)  
**ATTY. AUBIN ARN R. NIEVA**  
Director IV, DASCO  
BAC Vice Chairperson

  
Digitally signed  
by Patula Maria  
Theresita Elnar  
**ATTY MARIA THERESITA E. PATULA**  
Director IV, LEO  
BAC Chairperson

**Approved:**

  
**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity  
Date: **FEB 27 2024**





Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5<sup>th</sup> Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



## NOTICE OF AWARD

Date Issued: FEB 20 2024

**MS. JELENE RAMORES-GALVAN**  
*Authorized Representative*  
Concept and Information Group, Inc.,  
Concept Building  
3450 Florida Street, Makati City.

Dear **MS. Ramores-Galvan**

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 006-2024 series of 2024, the contract for procurement of the **Publication of Repeal of NPC Circular 16-01** amounting to **Twenty-Seven Thousand Two Hundred Sixteen (Php27,216.00)**, VAT inclusive, is awarded to **CONCEPT AND INFORMATION GROUP, INC.**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity

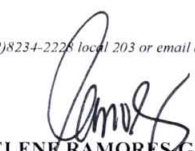
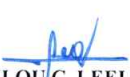
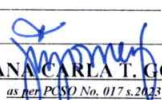
Digitally signed  
by Mercedes Ma  
Josefina  
Eusebio

Conforme:

**MS. JELENE RAMORES-GALVAN**  
*Authorized Representative*  
Concept and Information Group, Inc.,  
Concept Building  
3450 Florida Street, Makati City  
Date: FEB 26 2024

**PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : CONCEPT AND INFORMATION GROUP, INC.		P.O. No. : 2024- <b>03 - 0005</b>			
Address : 3450 Florida St., Makati City		Date : <b>07 MAR 2024</b>			
TIN : _____		Mode of Procurement : <u>Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : Publication of the Circular shall be on or before 15 March 2024			
Date of Delivery : Publication of the Circular shall be on or before 15 March 2024		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Job	<b>PUBLICATION OF REPEAL OF NPC CIRCULAR 16-01</b> <b>Specifications:</b> 1. Specification of publication of the Circular a. Text color: black b. Font Style: Arial c. Font Size: 8pt (necessary adjustment should not be smaller than 6pt) 2. The duration of publication is one (1) day only 3. The space allotted for the Circular is one (1) full newspaper page 4. The readership of the newspaper is any newspaper with the widest circulation nationwide 5. A provider should be of general circulation, meaning: a. They publish for dissemination of local news and general information b. They have a bonafide subscription list of paying subscribers; and c. They have been established, printed, and published at regular intervals <b>Delivery:</b> Place of delivery: NPC, 5th Floor, Philippine International Convention Center, Pasay City	1	27,216.00	27,216.00
	Item	Quantity	Date of Delivery	Supporting Documents	
	Newspaper Publication	1 Job	Publication of the Circular shall be on or before 15 March 2024  Delivery of complimentary copy of the printed Circular should be within three (3) calendar days after the publication	Affidavit of Publication  Statement of Account/Official receipt/Billing Invoice	
		<b>Payment:</b> 1. Payment shall be processed upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance by the end-user (DSTSD) 2. Payment shall be made upon receipt of the Statement of Account/Billing statement/Billing invoice/delivery receipt and other documents such as Affidavit of Publication issued by the supplier.			
<b>(Total Amount in Words)</b>		TWENTY SEVEN THOUSAND TWO HUNDRED SIXTEEN PESOS ONLY			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
<b>NOTICE TO PROCEED:</b> Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.					
Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at <a href="mailto:asd@privacy.gov.ph">asd@privacy.gov.ph</a> for questions/delivery and other concerns.					
Conforme:   <b>MS. JELENE RAMORES GALVAN</b> Signature over Printed Name of Supplier _____ 9 March 2024 Date			Very truly yours,   <b>MARILOU C. LEELIAN</b> Signature over Printed Name of Authorized Official Chief, FPMD		
Fund Cluster : <u>01</u> Funds Available ₱ <u>27,216.00</u>  <b>JOHANA CARLA T. GOMEZ</b> <small>as per PCSO No. 017 s. 2023</small> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			ORS/BURS No. : <u>02-102-2024-03-0008</u> Date of the ORS/BURS: <u>March 08, 2024</u> Amount ₱ <u>27,216.00</u>		