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**BIDS AND AWARDS COMMITTEE**  
Resolution No. 005-2024, Series of 2024

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**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF  
PUBLICATION OF NPC CIRCULAR 2023-05 (APP Item No. 2023-0076)**

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**WHEREAS**, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the NPC-Data Security and Technology Standards Division (DSTSD) is responsible for developing and issuing guidelines on physical and technical security measures for data protection using the most appropriate standards recognized by the information and communications technology industry;

**WHEREAS**, the NPC is developing the Philippine Privacy Mark (PPM), Certification Program, a voluntary certification program, to assess public and private organizations that implement data privacy and protection management systems to ensure the secure and protected processing of personal information;

**WHEREAS**, Section 53.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Alternative Mode (**Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services**) as a method of procuring goods and services, and can be contracted to a particular supplier if the requirement is for media, documentation, advertisement, or announcement through television, radio, newspaper, internet, and other communications media;

**WHEREAS**, this procurement has a Certification of Availability of Funds (CAF) with APP Item No. 2023-0076 with an Approved Budget for Contract of Php120,000.00;

**WHEREAS**, a Request for Quotation was posted in PhilGEPs, and NPC website and bulletin board, and was likewise sent to three (3) suppliers, namely; Philippine Daily Inquirer, Inc., Concept and Information Group, Inc., The Manila Times Publishing Corp., Malaya Business Insight, Philstar, Daily Tribune, Business Mirror, Business World;

**WHEREAS**, three (3) bidders submitted their quotations namely: (1) Peoples Independent Media, Inc.; (2) The Philippine Daily Inquirer, Inc.; (3) Concept and Information Group, Inc. (Daily Tribune);

**WHEREAS**, on 20 February 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotations and determined that Concept and Information Group, Inc. has the lowest calculated and responsive quotation with a bid price amounting to Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00)

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of PUBLICATION OF NPC CIRCULAR 2023-05 to CONCEPT AND INFORMATION GROUP, INC., in the total amount of Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00), subject to the presentation of their original documentary requirements upon signing the Notice of Award (NOA).

RESOLVED this 20<sup>th</sup> February 2024 via combination of on-site and videoconference meeting.

ATTEST:



Digitally signed by Ragsag  
Jonathan Rudolph Yandan

**MR. JONATHAN RUDOLPH Y RAGSAG**  
ITO II, DSTSD  
Provisional BAC Member/End-User



Digitally signed by  
Fabricante Marlon  
Ruben Natividad

**MR. MARLON RUBEN N. FABRICANTE**  
Chief, ASD  
BAC Member



Digitally signed by  
Cabatu Rodolfo  
Serios Jr

**ATTY. RODOLFO S. CABATU JR.**  
Chief, EnD  
BAC Member

On Official Business

**ATTY. AUBIN ARN R. NIEVA**  
Director IV, DASCO  
BAC Vice Chairperson



Digitally signed  
by Patula Maria  
Theresita Elnar

**ATTY MARIA THERESITA E. PATULA**  
Director IV, LEO  
BAC Chairperson

Approved:



**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner

Head of the Procuring Entity

Date: 23 FEB 2024





## NOTICE OF AWARD

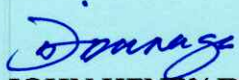
Date Issued: 23 FEB 2024

**MS. JELENE RAMORES-GALVAN**  
*Authorized Representative*  
Concept and Information Group, Inc.,  
Concept Building  
3450 Florida Street, Makati City.

Dear **Ms. Ramores-Galvan**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 005-2024 series of 2024, the contract for procurement of **Publication of NPC Circular 2023-05** amounting to **Twenty-Seven Thousand Two Hundred Sixteen (Php27,216.00)**, VAT inclusive, is awarded to **CONCEPT AND INFORMATION GROUP, INC.**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.


Very truly yours,

  
**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity

23 FEB 2024



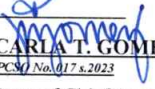
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Josefine  
Eusebio

Conforme:

  
**MS. JELENE RAMORES-GALVAN**  
*Authorized Representative*  
Concept and Information Group, Inc.,  
Concept Building  
3450 Florida Street, Makati City  
Date: FEB 26 2024

**PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : <u>CONCEPT AND INFORMATION GROUP, INC.</u>		P.O. No. : 2024- <u>03 - 0004</u>			
Address : <u>3450 Florida St., Makati City</u>		Date : <u>06 MAR 2024</u>			
TIN : _____		Mode of Procurement : <u>Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : <u>Publication of the Circular should be on or before 15 March 2024</u>			
Date of Delivery : <u>Publication of the Circular should be on or before 15 March 2024</u>		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	<b>Job</b>	<b>PUBLICATION OF NPC CIRCULAR 2023-05</b>	<b>1</b>	<b>27,216.00</b>	<b>27,216.00</b>
<b>Specifications:</b>					
1. Specification of publication of the Circular					
a. Text color: black					
b. Font Style: Arial					
c. Font Size: 8pt (necessary adjustment should not be smaller than 6pt)					
2. The duration of publication is one (1) day only					
3. The space allotted for the Circular is one (1) full newspaper page					
4. The readership of the newspaper is any newspaper with the widest circulation nationwide					
5. A provider should be of general circulation, meaning:					
a.They publish for dissemination of local news and general information					
b. They have a bonafide subscription list of paying subscribers; and					
c. They have been established, printed, and published at regular intervals					
<b>Delivery:</b>					
<b>Place of delivery:</b> NPC, 5th Floor, Philippine International Convention Center, Pasay City					
<b>Item</b>	<b>Quantity</b>	<b>Date of Delivery</b>	<b>Supporting Documents</b>		
Newspaper Publication	1 Job	Publication of the Circular should be on or before 15 March 2024	Affidavit of Publication		
		Delivery of complimentary copy of the printed Circular should be within three (3) calendar days after the publication	Statement of Account/Official receipt/Billing Invoice		
<b>Payment:</b>					
1. Payment shall be processed upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance by the end-user (DSTSD)					
2. Payment shall be made upon receipt of the Statement of Account/Billing statement/Billing invoice/delivery receipt and other documents such as Affidavit of Publication issued by the supplier.					
<b>(Total Amount in Words)</b> TWENTY SEVEN THOUSAND TWO HUNDRED SIXTEEN PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
<b>NOTICE TO PROCEED:</b> Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.					
Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions delivery and other concerns.					
Conforme:		Very truly yours,			
					
<u>MS. JELENE RAMORES-GALVAN</u>		<u>MARILOU C. LEELIAN</u>			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
<u>11 March 2024</u>		<u>Chief, FPMD</u>			
Date					
Fund Cluster : <u>61</u>		ORS/BURS No. : <u>02-102-2024-03-00007</u>			
Funds Available : ₱ <u>27,216.00</u>		Date of the ORS/BURS: <u>march 08, 2024</u>			
		Amount : ₱ <u>27,216.00</u>			
<u>JOHANA CARLA T. GOMEZ</u>					
as per PCS No. 017 s.2023					
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					