



BIDS AND AWARDS COMMITTEE
BAC Resolution No. 010-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
PUBLICATION OF NPC CIRCULAR
(APP Item No. 2023-0075)**

WHEREAS, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act (DPA) of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, Section 7 of the DPA, the NPC is charged with the administration and implementation of the provisions of the law, which includes ensuring compliance with the provisions of the DPA and with international standards for data protection and carrying out efforts to formulate and implement plans and policies that strengthen the protection of personal information in the country, in coordination with other government agencies and the private sector;

WHEREAS, the Policy Development Division (PDD) is tasked to recommend and develop standards for organizational security measures for protection of personal information, including policies for the processing of sensitive information in the government;

WHEREAS, Section 18, Chapter 5, Book I of the Administrative Code states that, "Laws shall take effect after fifteen (15) days following the completion of their publication in the Official Gazette or in a newspaper of general circulation, unless otherwise provided;

WHEREAS, to give effect to this, there is a need to publish the NPC Circular in one (1) newspaper of general circulation;

WHEREAS, this procurement has a Certification of Availability of Funds (CAF) with an Approved Budget for the Contract of Sixty Thousand Pesos (Php60,000.00) and has been confirmed to be existing as APP Item 2023-0075 in the NPC FY 2023 Continuing Annual Procurement Plan;

WHEREAS, Section 53.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Alternative Mode (Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services) as a method of procuring goods and services, and can be contracted to a particular supplier if the requirement is for media, documentation, advertisement, or announcement through television, radio, newspaper, internet, and other communications media;

WHEREAS, based on the market study previously conducted by the end-user to determine the probable sources, herein attached as "Annex A," the providers who were determined to have the capacity to undertake the project at a more advantageous terms and are technically,

legally, and financially capable are Manila Bulletin Publishing Corporation and The Manila Times Publishing Corporation;

WHEREAS, a Request for Quotation (RFQ) was posted in PhilGEPS, the NPC website, and the NPC bulletin board and was likewise sent to three (3) suppliers, namely: Manila Bulletin Publishing Corporation, The Manila Times Publishing Corporation, and Concept and Information Group, Inc.;

WHEREAS, the Manila Bulletin Publishing Corporation, The Manila Times Publishing Corporation and Concept and Information Group, Inc proceeded to submit their quotations as requested;

WHEREAS, on 27 February 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) evaluated the submissions and determined that Concept and Information Group, Inc. with a bid price of Php27,216.00 as the lowest calculated and responsive quotation and that it passed all the technical, legal, and financial requirements under RA 9184 and its 2016 Revised Implementing Rules and Regulations;


NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of **PUBLICATION OF NPC CIRCULAR to CONCEPT AND INFORMATION GROUP, INC.** in the total amount of **Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00)**, subject to the presentation of their original documentary requirements upon the signing of the Notice of Award (NOA).

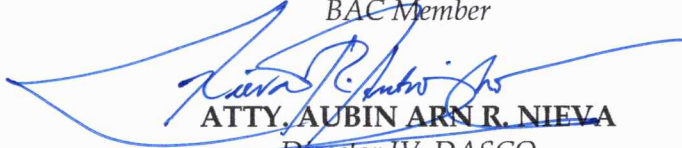
RESOLVED this 27th day of February 2024, via combination of on-site and videoconference meeting.

ATTEST:


Digitally signed by
Ivy Grace T. Villasoto
ATTY. IVY GRACE T. VILLASOTO
Attorney V, PDD
Provisional BAC Member/End-User



Digitally signed
by Cabatu
Rodolfo Serios Jr
ATTY. RODOLFO S. CABATU, JR.
Chief, EnD
BAC Member


Digitally signed by
Fabricante Marlon
Ruben Natividad
MR. MARLON RUBEN N. FABRICANTE
Chief, ASD
BAC Member


ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Vice Chairperson


Digitally signed by
Patula Maria
Theresita Elnar
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

APPROVED:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: **MAR 13 2024**



NOTICE OF AWARD

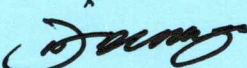
Date Issued **MAR 13 2024**

MS. JELENE RAMORES-GALVAN
Authorized Representative
Concept and Information Group, Inc.
Concept Building, 3450 Florida Street, Makati City

Dear Ms. Ramores-Galvan,

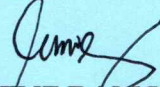
Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 010-2024 series of 2024, the contract for procurement of **PUBLICATION OF NPC CIRCULAR (APP Item No. 2023-0075)** amounting to **Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00)** is awarded to **CONCEPT AND INFORMATION GROUP, INC.** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: **MAR 13 2024**

Digitally
signed by
Mendoza Ma
Josefina
Eusebio

Conforme:


MS. JELENE RAMORES-GALVAN
Authorized Representative
Concept and Information Group, Inc.
Concept Building, 3450 Florida Street, Makati City
Date: **MAR 18 2024**

**PURCHASE ORDER
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : <u>CONCEPT AND INFORMATION GROUP, INC.</u>		P.O. No. : 2024- <u>03-0007</u>			
Address : <u>3540 Florida St., Makati City, Metro Manila</u>		Date : <u>20 MAR 2024</u>			
TIN : XXXXXXXXXX		Mode of Procurement : <u>Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : Delivery should not be later than 15 December 2024			
Date of Delivery : Delivery should not be later than 15 December 2024		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Job	PUBLICATION OF NPC CIRCULAR	1	27,216.00	27,216.00
Specifications:					
Print Media:		Newspaper broadsheet			
Section:		Business/Main or Display or Classified Ad Section			
Duration of Publication:		One (1) day			
Readership:		Newspaper nationwide circulation			
No. of Pages:		Whole Page			
Font Type:		Book Antiqua			
Font Size:		8 pt. (Note: Necessary adjustments should not be smaller than 6 pt.)			
Print:		The whole-page announcement for the newspaper should be in black and white			
1. Must be a newspaper/broadsheet publication company					
2. Newspaper must have the nationwide circulation					
3. Audience profile must belong to working class or professionals					
Delivery:		Place of delivery: NPC, 5th Floor, Philippine International Convention Center, Pasay City			
Item	Date of Delivery/Publication	Supporting Documents	Payment Schedule		
Publication of NPC Circular	Not later than 15 December 2024 <small>*Note: Target Date of publication is still subject to change. The end-user will coordinate to the supplier the final publication dates</small>	Complimentary copies, Billing Statement/Sales Invoice/Statement of Account, Delivery Receipt	Two (2) weeks after the publication		
Complimentary Copies	Delivery shall be on the day of Publication				
Affidavit of Publication	Delivery shall be Five (5) working days after the publication				
Payment:		1. Payment shall be processed upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance by the end-user (PDD) 2. Payment shall be made upon receipt of the Statement of Account/Billing statement/Billing invoice/delivery receipt and other supporting documents required by the end-user.			
(Total Amount in Words)		TWENTY SEVEN THOUSAND TWO HUNDRED SIXTEEN PESOS ONLY			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.					
<small>Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions/delivery and other concerns.</small>					
Conforme:		Very truly yours,			
<u>MS. JELENE RAMORES GALVAN</u> Signature over Printed Name of Supplier		<u>MS. MARILOU C. LELIAN</u> Signature over Printed Name of Authorized Official Chief, FPMD			
<u>03 APR 2024</u> Date					
Fund Cluster : <u>01</u>		ORS/BURS No. : <u>02-102-2024-03-00009</u>			
Funds Available : <u>₱ 27,216.00</u>		Date of the ORS/BURS: <u>March 25, 2024</u>			
<u>JOHANA CARLA T. GOMEZ</u> <small>as per NISG No. 017 s.2023</small>		Amount : <u>₱ 27,216.00</u>			
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					