



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

REQUEST FOR QUOTATION (2018 NPC Compendium)

Date: **4 November 2019**

NOTICE TO ALL PROVIDERS/SUPPLIERS:

The National Privacy Commission intends to procure printing services.

As such, the provider or supplier of known qualifications is hereby invited to submit their quotations/price proposals not later than **10:00 A.M, 8 November 2019**.

The service provider must also submit the following requirements:

1. Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number; and
3. Notarized Omnibus Sworn Statement

Please submit your formal proposal duly signed by your representative through email, bacsecretariat@privacy.gov.ph or via sealed envelope or the option of the supplier, attention to:

(Sgd.)

MARIA DONABELLA TAVORA

BAC Secretariat Head

National Privacy Commission

(02) 8234-2228 loc. 127

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract	
				Unit Price	Total
			TECHNICAL SPECIFICATIONS		
1	lot	1	2018 NPC Compendium <i>Terms of Reference:</i> Quantity: at least 2,000 copies Total No. of Pages: at least 600 pages Size: B5 Inside Pages: Black text, 80gsm, book paper 10-15 spreads with colored images Cover pages: Cover material- C2S 220lbs. Printing- Full color Finish- matte finish laminated with spot UV varnish on graphics or similar to the supplier's available material Binding: Perfect bind Cover material- C2s 220lbs Color- Full color Inclusion- Provision of proofing copies	Php700,000.00	Php700,000.00



Republic of the Philippines

NATIONAL PRIVACY COMMISSION

Instruction to bidders.

- I. All prices shall be VAT inclusive.
- II. All quotations shall be written with the company's letterhead.
- III. Compliance must be stated by writing "Comply" to each requirement mentioned above.
- IV. Delivery schedule: 400 pieces shall be delivered on or before 13 November 2019 and remaining copies shall be delivered within 20 calendar days from receipt of work order.
- V. Payment shall be prepared through Advice to Debit Account upon completion of deliveries and receipt of the supplier's Statement of Account, subject to deduction of applicable taxes monthly.