



**IMPLEMENTING
DATA PRIVACY &
PROTECTION
MEASURES**



Organizational

Security Measures

- ✓ DPO / COP
- ✓ Policies & procedures
- ✓ Records of processing activities
- ✓ Management of human resources
- ✓ Contracts w/ PIPs

Policies & procedures

- Information security policies
 - Email
 - Access control
 - Acceptable use policy
 - BYOD
 - Duty of Confidentiality
 - Storage, retention, disposal

Management of HR

- Access to personal info
- Security clearance (R.A. 10173, Section 23)
- Training

Physical

Security Measures

- ✓ Access to data center or data room
- ✓ Design of office space & workstations
- ✓ Transfer, removal, disposal, and re-use of electronic media
- ✓ Personnel
- ✓ Natural disasters

Technical

Security Measures

- ✓ Encryption
- ✓ Password
- ✓ Firewalls
- ✓ Audit logs
- ✓ Back-up policies
- ✓ Regular schedule of software updates
- ✓ Test the efficiency of the software