



Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

**TERMS OF REFERENCE**

Laboratory Services: Drug test (Professional Services)

**Activity Title** : **Mandatory Drug Test for Public Officials and Employees**  
(Pursuant to Civil Service Commission Memorandum Circular No. 13 s. 2017)  
**Target No.** : **130 Personnel**  
**Duration of Contract** : **1 year**

**Technical Specifications:**

1. The provider must be a government drug testing laboratory and DOH accredited;
2. The laboratory can conduct test for Methamphetamine (shabu) and Tetrahydrocannabinol (Marijuana);
3. The laboratory can conduct on-site specimen collection;
4. They can also provide confirmatory tests services on samples that are found positive;
5. The Laboratory has a track record of having completed or supervised a project similar to and with a cost of at least 50% of the project at hand; and
6. The Laboratory is not engaging in private contractor to undertake the project

**Payment:**

Full payment shall be processed upon services rendered subject to statement of account or billing invoice and acceptance of results with interpretation.

Prepared by:

*[Signature]*  
**KIMBERLY ANN M. MEDINA**  
Supervising Administrative Officer

Approved by:

*[Signature]*  
**MARIA DELIA S. PRESQUITO**  
OIC-Director IV, FAO