



Republic of the Philippines

**NATIONAL PRIVACY COMMISSION**

5<sup>th</sup> Floor, Ang Kiukok Hall, PICC Delegation Building, PICC Complex, Roxas Boulevard Manila 1307

**REQUEST FOR QUOTATION (Laboratory Services for Drug Test)**

Date: 20 August 2018

**NOTICE TO ALL PROVIDERS/SUPPLIERS:**

The National Privacy Commission intends to procure professional services for drug testing.

As such, the provider or supplier of known qualifications is hereby invited to submit their quotations/price proposals not later than **22 August 2019**.

The service provider must also submit the following requirements:

1. Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
2. PhilGEPS Registration Number.

Please submit your formal proposal duly signed by your representative through email, [joel.pagtulingan@privacy.gov.ph](mailto:joel.pagtulingan@privacy.gov.ph) or via sealed envelope or the option of the supplier, attention to:

**MARIA DONABELLA A. TAVORA**  
 BAC Secretariat Head  
 National Privacy Commission  
 0945-809-9449

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract	
				Unit Price	Total
			<b>TECHNICAL SPECIFICATIONS</b>		
1	Lot	1	<b>Professional Services: Mandatory Drug Test</b>  <i>Please see attached terms of reference.</i>	Php35,000.00	Php35,000.00

- I. All prices shall be VAT inclusive.
- II. All quotations shall be written with the company’s letterhead.
- III. Delivery of service shall be made within the date specified in the TOR.
- IV. Payment shall be prepared through Advice to Debit Account upon completion of deliveries and receipt of the supplier’s Statement of Account, subject to deduction of applicable taxes monthly.