



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

REQUEST FOR QUOTATION (Supply and Delivery of Drinking Water)

Date: **29 August 2019**

NOTICE TO ALL PROVIDERS/SUPPLIERS:

The National Privacy Commission intends to procure drinking water.

As such, the provider or supplier of known qualifications is hereby invited to submit their quotations/price proposals not later than **2 September 2019**

The service provider must also submit the following requirements:

1. Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
2. PhilGEPS Registration Number.

Please submit your formal proposal duly signed by your representative through email, bacsecretariat@privacy.gov.ph or via sealed envelope or the option of the supplier, attention to:

MARIA DONABELLA TAVORA
 BAC Secretariat Head
 National Privacy Commission
 0945-809-9449/ (02) 234-2228 loc. 127

Item	Unit	QTY	Description/Specifications	Approved Budget of the Contract	
				Unit Price	Total
			TECHNICAL SPECIFICATIONS		
1	lot	1	Supply and delivery of Drinking Water <i>Terms of Reference:</i> Contract duration: One (1) year Delivery: Weekly delivery of thirty (30) gallons or as needed. Payment Terms: Payment shall be made with fifteen (15) calendar days from receipt of billing invoice. The supplier must comply with the minimum requirements under the 2016 Revised IRR of R.A 9184	Php100,000.00	Php100,000.00



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Instruction to bidders.

- I. All prices shall be VAT inclusive.
- II. All quotations shall be written with the company's letterhead.
- III. Compliance must be stated by writing "Comply" to each requirement mentioned above and in the TOR.
- IV. Delivery shall be made on the schedule stated in the TOR.
- V. Payment shall be prepared through Advice to Debit Account upon completion of deliveries and receipt of the supplier's Statement of Account, subject to deduction of applicable taxes monthly.