



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

Philippine International Convention Center (PICC), 5th Floor East Banquet Hall, Delegation Bldg., PICC Complex, Pasay City

REQUEST FOR QUOTATION (Printing Services)

Date: 18 May 2018

NOTICE TO ALL PROVIDERS/SUPPLIERS:

The National Privacy Commission intends to procure Printing Services.

As such, the provider or supplier of known qualifications is hereby invited to submit their quotations/price proposals.

The service provider must also submit the following requirements:

1. Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Income Tax Return; and
4. Notarized Omnibus Sworn Statement.

Please submit your formal proposal duly signed by your representative through email, joel.pagtulingan@privacy.gov.ph or via sealed envelope or the option of the supplier, attention to:

Mr. Joy M. Lazcano
 BAC Secretariat Head
 National Privacy Commission
 0917-7927-459

Item	Unit	QTY	Description/Specifications	Approved Budget for the Contract	
				Unit Price	Total
TECHNICAL SPECIFICATIONS					
1	copy	2,100	Program/pamphlet	Php30.00	Php63,000.00
2	job	1	Stickers	Php50,000.00	Php50,000.00
3	piece	1	Streamer (9 x 21 ft.)	Php5,000.00	Php5,000.00
4	piece	5	Roll-up banner (33 x 79 in.)	Php1,750.00	Php8,750.00
<i>Note: Please send an inquiry on the above email address for the designs.</i>					

- I. All prices shall be VAT inclusive.
- II. All quotations shall be written with the company's letterhead.
- III. Defective items shall be replaced within 30 days from the Date of Delivery as acknowledged by the NPC.
- IV. Delivery shall be made on or before May 28, 2018.
- V. Payment shall be prepared through Advice to Debit Account upon completion of deliveries and receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.