



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**

Philippine International Convention Center (PICC), 5th Floor East Banquet Hall, Delegation Bldg., PICC Complex, Pasay City

**REQUEST FOR QUOTATION (Event Organizer)**

Date: 4 May 2018

**NOTICE TO ALL PROVIDERS/SUPPLIERS:**

The National Privacy Commission intends to subscribe Event Organizer.

As such, the provider or supplier of known qualifications is hereby invited to submit their quotations/price proposals not later than **8 May 2018**

The service provider must also submit the following requirements:

1. Mayor’s Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. PhilGEPS Registration Number;
3. Valid and latest Income Tax Return; and
4. Notarized Omnibus Sworn Statement.

Please submit your formal proposal duly signed by your representative through email, [joel.pagtulingan@privacy.gov.ph](mailto:joel.pagtulingan@privacy.gov.ph) or via sealed envelope or the option of the supplier, attention to:

**Mr. Joy M. Lazcano**  
 BAC Secretariat Head  
 National Privacy Commission  
 0917-7927-459

Item	Unit	QTY	Description/Specifications	Approved Budget for the Contract	
				Unit Price	Total
			<b>TECHNICAL SPECIFICATIONS</b>		
1	lot	1	<b>Event Organizer</b> <i>Please see attached Terms of Reference</i>	<b>Php855,000</b>	<b>Php855,000</b>

- I. All prices shall be VAT inclusive.
- II. All quotations shall be written with the company’s letterhead.
- III. Defective items shall be replaced within 30 days from the Date of Delivery as acknowledged by the NPC.
- IV. Delivery shall be made according to the schedule specified in the Terms of Reference.
- V. Payment shall be prepared through Advice to Debit Account upon completion of deliveries and receipt of the supplier’s Statement of Account, subject to deduction of applicable taxes.