



Republic of the Philippines
 National Privacy Commission
 5th Floor, Ang Kiukok Hall, PICC Delegation Bldg., PICC Complex, Roxas Blvd., Pasay City

NPC-ASD-WO No. 015

WORK ORDER

Work Order No. 2018 - 05 - 0002

Date 24 May 2018

PR No. 2018-0050

GORILLA TRADING

52 Sgt. Esguerra Avenue, Brgy. South Triangle

Quezon City

(02) 975-1581/ (02) 294-5886

Gentlemen:

In accordance with existing regulations, you are hereby authorized to undertake the work indicated below:

Item No.	Qty.	Unit	Description of Work	Unit Price	TOTAL
1	1	Lot	Program Brochure Quantity: 2,100 copies No. of pages: 15 pp. Size: A5 Color: Full color (Cover & inside pages) Materials: Cover- C2S 220 lbs. Inside- Book 80 lbs. Finishing: Matte Lam + Spot UV on cover 1 side Binding: Saddle Stitch Other: w/ 1 set of Digital Proof Process: Offset Printing	Php123,250.00	Php123,250.00
2			3 kinds of Customized Sticker a. Sticker 1 (A4)- 75 pieces b. Sticker 2 (5" x 5")- 220 pieces c. Sticker 3 (6.16" x 5.13")- 240 pieces Materials: Clear Sticker Others: Kiss cut		
3			Streamer Quantity: 1 piece Size: 9' x 12' Material: Tarpaulin, Matte		
4			Roll-up Banner Quantity: 5 pieces Size: 33" x 79" Material: Tarpaulin w/ Mechanism <i>Condition: Delivery of items should be made on or before May 28,2018</i>		
			ONE HUNDRED TWENTY THOUSAND TWO HUNDRED FIFTY PESOS ONLY	TOTAL	<u>Php123,250.00</u>

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Funds Available: ₱123,250.00
 Fund 01-01 (02-01-2018-05-057)
 Function/Project _____

TEODULO C. LORENZO
 Chief Accountant

Recommending Approval: _____

ELISA MAE CUEVAS
 Head Executive Assistant

APPROVED: _____

RAYMUND E. LIBORO
 Privacy Commissioner and Chairman

Work Order Received: _____

By: [Signature], 5-24-18

Date: _____



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD


Date Issued: MAY 24, 2018


Ms. Agnes C. Rafol
General Manager
Gorilla Trading
52 Sgt. Esgruerra Avenu,
Brgy. South Triangle Quezon City

Dear Ms. Rafol:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee the contract for the Printing Services for the Privacy Awareness Week amounting ONE HUNDRED TWENTY-THREE THOUSAND TWO HUNDRED FIFTY PESOS ONLY (Php123,250.00), VAT inclusive, is awarded to GORILLA TRADING consistent with Republic Act No. 9184 and its Implementing Rules and Regulations.

Very truly yours,


RAYMUND E. LIBORO
Privacy Commissioner and Chairman

Conformed 
Ms. Agnes C. Rafol
Gorilla Trading
Date: _____