



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
 TERMS OF REFERENCE
 PRINTING OF NPC ANNUAL REPORT FOR 2016

I. Background

The National Privacy Commission (NPC) is tasked to inform and educate the public about data privacy, data protection, and fair information rights and responsibilities, as provided in Section 9.c of the Implementing Rules and Regulations of R.A. 10173 or the Data Privacy Act of 2012. As a requirement to all government agencies in the Philippines, the National Privacy Commission shall report its purpose, functions, and activities for the year of 2016. In this regard, Public Information and Assistance Division (PIAD) proposes the printing of the NPC Annual Report 2016.

II. Objectives

The materials aim to:

- introduce the commission’s vision and mission and its mandate
- provide a full report of the commission’s activities for the year 2016

III. Specifications

A. Technical Specifications

No.	Item	Specifications
1.	NPC Annual Report	MATERIAL No. of pieces: 300 pcs Total no. of pages: 46 inside pages Cover page and back page: Colored print, matte, 300gsm Inside pages: Book paper, 120gsm Size: A4 Binding type: Saddle-stitched binding Printing: Offset printing

B. Qualifications Requirements

- The supplier must previously have the same transaction with any government agency
- Must accept ‘send bill’ payment terms

IV. Proposed Budget for the Contract

PBC = P 60,000.00

QTY.	UNIT	UNIT COST	TOTAL AMOUNT
300	Pieces	P 200	P 60,000.00